



Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Portfolio Holder for Corporate Finance and Resources
<b>Decision Title</b>	Authority to exercise the option to extend the Council's Insurance Contract with Zurich
<b>Key decision?</b>	Yes. Over £50k
<b>Date of decision (same as date form signed)</b>	3 April 2020
<b>Name and job title of Officer requesting the decision</b>	Dawn Garton Director for Corporate Services
<b>Officer contact details</b>	<a href="mailto:dgarton@melton.gov.uk">dgarton@melton.gov.uk</a>
<b>Decision</b>	Authority to exercise the 2 year extension option within the current supplier, Zurich Municipal, for the provision of Insurance Cover to cover the period 1 <sup>st</sup> June 2020 to 31 <sup>st</sup> May 2022
<b>Reason for Decision</b>	<p>The Council has a contractual option contained within the current contract to extend for a further 2 years.</p> <p>The current service provider has delivered in accordance with the current agreement and there are no performance issues.</p>
<b>Alternative options rejected</b>	Not to exercise contract extension and go out to a full tender which will incur significant officer time and cost.
<b>Legal implications</b>	Providing the Contract permits an extension and the Contract Procedure Rules and Financial Procedure Rules are complied with there are no legal implications arising from this decision.

	The Council has the power to enter into contracts in order discharge its functions (Local Government Act 1972, s111 and the Local Government (contract) Act 1997, s1).			
<b>Financial implications</b>	<p>It is a required of the financial procedure Rules to ensure adequate insurance arrangements are in place.</p> <p>Zurich Municipal are a market leader for Local Government insurance and have been the Councils incumbent supplier for a number of years now.</p> <p>The annual value of the contract is in the region of £250k</p>			
<b>Other implications</b>	None			
<b>Background papers considered</b>	None			
<b>Declarations/conflict of interest?</b>	None			
<b>List consultees</b>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	Ward Councillors	N/A		
	Legal	Adele Wylie		
	Finance	Dawn Garton		
	Human Resources	N/A	N/A	N/A
	Equalities	N/A	N/A	N/A
	Communications			
<b>Confidential Decision?</b>	No			
<b>Call In Waived by Scrutiny Committee Chair?</b>	N/A			
<b>Has this been discussed by Cabinet Members?</b>	N/A			
<b>Cabinet Portfolio Holder Signature</b>	<p>R. de Burle (approved by email)</p> <p>3 April 2020</p>			

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

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Form Received	6 April 2020	
Date published to all Councillors	6 April 2020	
Call In Deadline	5pm, 9 April 2020	